



# University of Connecticut Health Center

**POLICY NUMBER 2002-13**

**February 25, 2002**

**POLICY: NEGOTIATION OF FACILITIES AND ADMINISTRATIVE  
(F & A) COST AND EMPLOYEE BENEFIT RATES  
(RESEARCH/SPONSORED PROGRAMS)**

**PURPOSE:**

To designate responsibility for negotiation of F&A cost rates with the Federal government for expenses incurred in the performance of Federally sponsored agreements.

**POLICY STATEMENT:**

1. The Chief Financial Officer or his/her designee has final authority over the negotiation of, and is the University official responsible for signing, the formal F&A cost agreement with the Federal government.
2. The Associate Vice President of Fiscal Administration – Research is responsible for (a) initiating the negotiation process, (b) providing access to the detailed supporting documents required by the Federal negotiator, and (c) responding to the negotiator's questions.
3. The Chief Financial Officer will receive and distribute employee fringe benefits rates that have been negotiated by the State Comptroller.

Dan Upton (signed)  
**Chief Financial Officer**

4/17/02  
**Date**

Richard Berlin, MD (signed)  
**Associate Dean for Research/Planning & Coordination**

4/11/02  
**Date**

Peter Deckers, MD (signed)  
**Executive Vice President for Health Affairs**

4/14/02  
**Date**

**Replaces: NEW POLICY**