



# University of Connecticut Health Center

**POLICY NUMBER 2003-38**

**January 1, 2004**

## **POLICY: SERVING ALCOHOLIC BEVERAGES AT UCHC**

### **POLICY STATEMENT:**

This policy outlines when alcoholic beverages may be served on campus and assigns responsibility for reviewing requests for serving of alcohol. The UCHC wishes to promote the responsible use of alcoholic beverages at campus activities, to define the responsibilities involved, and to establish appropriate guidelines aimed at minimizing the risks and liabilities of such activities. All employees, students and guests are bound by this policy.

### **RESTRICTIONS:**

- No person under twenty-one years of age may be served alcoholic beverages.
- Only beer and wine may be served.
- Food must be served whenever alcohol is served.
- Only alcoholic beverages provided by the sponsor of the event may be served.
- Controlled access and monitoring of consumption must occur.
- Attractive, non-alcoholic alternatives must be offered.
- Departure of guests must be monitored, no person may take a drink away from the activity. UCHC police are to be notified if there are problems or concerns in this regard.
- Unless an exception is granted by the Executive Vice President for Health Affairs, all alcohol service must be scheduled after 4:30 P.M.
- A liquor permit, if legally required, must be obtained from the State Liquor Control Commission.

### **AUTHORITY/RESPONSIBILITY:**

#### **Faculty/Staff, Administrative and UCHC Sponsored Student Activities:**

- Must be approved by the department head who then assumes responsibility for the conduct of the event.
- If more than twenty-five persons are involved, the department head must report it to his/her immediate supervisor and to Public Safety. Responsibility for the event is shared by the department head and his/her supervisor.

**Student Sponsored Activities:**

- UCHC initiated activities sponsored by individual students or groups of students and held in UCHC facilities:
  - 1) Less than 25 attendees – must be approved by the respective Dean of Student Affairs.
  - 2) More than 25 attendees – must meet the following requirements:
    - a) Obtain approval from the Office of Student Affairs (send copy to Public Safety).
    - b) Provide for the checking of identification cards to assure that minors are not served or given access to alcoholic beverages.
- Assure that alcoholic beverages are served by an individual who has approved server intervention training and no unattended kegs are permitted.
- Provide a “safe ride” program.

**Other Activities:**

- Activities held on the UCHC campus by an outside individual or organization must be sponsored by a UCHC department (refer to **UCHC Common Space Use Policy #2002-50**: [http://www.policies.uchc.edu/policies/policy\\_2002\\_50.pdf](http://www.policies.uchc.edu/policies/policy_2002_50.pdf)). The department sponsor is responsible for obtaining a written and signed copy of the attached agreement (**Form**) that will insure the individual or organization will:
  - 1) Follow the UCHC alcohol policy.
  - 2) Indemnify the UCHC and its employees from liability resulting from the group’s activity.
  - 3) Provide a certificate of insurance, if requested by the UCHC.

**Faculty, Staff, and Student Activities Off site**

- To the extent practical and appropriate to the occasion, the guidelines contained in this policy shall be adhered to for any UCHC related event.

Joan D. Mazzone (signed)

1/19/04

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**Associate Vice President for Human Resources**

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**Date**

Peter Robinson, DDS, PhD (signed)

1/21/04

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**Dean, School of Dental Medicine**

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**Date**

Peter Deckers, MD (signed)

1/21/04

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**Executive Vice President for Health Affairs  
and Dean, School of Medicine**

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**Date**

**REPLACES: #2003-38 (5/1/03) SERVING ALCOHOLIC BEVERAGES AT UCHC**  
**Recommended to VP for adoption by VPAC – 4/20/87**