



# University of Connecticut Health Center

**POLICY NUMBER 2006-10**

**June 23, 2006**

**POLICY: RECONCILIATION OF RESEARCH ACCOUNTS**

**PURPOSE:**

To ensure that accounts that hold funds provided from external and internal sources to support clinical trials are managed according to institutional policies and state and federal law.

**SCOPE:**

This policy applies to all clinical research projects involving research induced medical interventions and research-related patient charges generated from medical, behavioral, social science, outcomes and health services research involving human subjects conducted within the University of Connecticut Health Center. The policy encompasses all clinical research accounts that are administered by Research Finance regardless of the sponsor.

**POLICY STATEMENT:**

Account reconciliation must occur on a quarterly basis to ensure ongoing financial compliance. This function is designated to staff in the Office of Clinical and Translational Research (OCTR). The OCTR staff member is responsible for reporting discrepancies to the Principal Investigator (PI) and the appropriate billing office.

Bruce M. Koeppen, M.D.  
**Dean for Academic Affairs**

7/27/06  
**Date**

Peter Albertsen, M.D.  
**Associate Dean, Clinical and Translational Research**

7/27/06  
**Date**

Peter J. Deckers, M.D.  
**Executive Vice President for Health Affairs**

7/27/06  
**Date**

**NEW POLICY: June 23, 2006**